

A G E N D A - MAY 26-27-28-29, 2015

Tuesday - May 26, 2015 WINGATE INN 4429 19th Ave S - Fargo ND 58103

Meadowlark Room (1-701-281-9133)

5:00 PM - Call to Order - President Diane Halvorson

Mission Statement of the Board of Pharmacy

A. BUSINESS SESSION

Seat New Board Member:

Sign Original Certificates: RPh & Tech

Review and Approval of Agenda

Make final preparations for tomorrows exams

Review Intern Portfolios

Review Candidate Files = 43

Review & Approval of Meeting Minutes of:

March 19, 2015

Appoint two Board Members to review all paid expenses.

Meeting dates 2015-2016

Election of President for the July 1, 2015 - June 30, 2016 year

Appoint Audit Committee and representative for PDMP Advisory Board

CE Request - Tana Triepke, PharmD RPh5019

6:30 Dinner-

WEDNESDAY-MAY 27, 2015 -ORAL EXAMINATION SCHEDULE - NDSU

ALL	7:00 - 7:45	AM	Roll Call and Orientation <u>ALL</u> Candidates	ROOM 24
	8:00 - 9:00	AM	Laboratory Section 1	Concept Pharmacy
	8:15 - 8:45	AM	Errors and Omissions Section 1	Room 22
	8:45 - 9:15	AM	Errors and Omissions Section 2	Room 22
	9:15 - 9:45	AM	Errors and Omissions Section 3	Room 22
	9:15 -10:15	AM	Laboratory Section 2	Concept Pharmacy
	10:30 -11:30	AM	Laboratory Section 3	Concept Pharmacy
	12:30 - 1:30	PM	Laboratory Section 4	Concept Pharmacy
	1:45 - 2:45	PM	Laboratory Section 5	Concept Pharmacy
	3:00 - 4:00	PM	Laboratory Section 6	Concept Pharmacy

THURSDAY-MAY 28, 2015 -ORAL EXAMINATION SCHEDULE- (701)281-9133

9:00 - AM SECTION 1 **Wingate Inn 4429 19th Ave S**

9:20 - AM SECTION 2 FOLLOW THIS SEQUENCE FOR EACH SECTION:

9:40 - AM SECTION 3 Room: Board Room

10:00 - AM SECTION 4 To Room: Flickertail

10:20 - AM SECTION 5 To Room: Meadowlark

10:40 - PM SECTION 6

11:00 - PM SECTION 7

11:20 - AM SECTION 8

1:20 - PM SECTION 9

1:40 - PM SECTION 10

2:00 - PM SECTION 11

2:20- PM SECTION 12

Review Intern Portfolios

Final Scoring of Exams

Investigational Committee case reviews

**AGENDA TAB
Candidate TAB**

MINUTE TAB

TAB 1

6:00 Dinner with NDSU Pharmacy Practice Experimental Rotation Staff – Discuss Boards experience with the candidates - Grazies – 2000 44th Street SW – Fargo

Friday May 29, 2015 - WINGATE INN 4429 19th Ave S - Fargo ND 58103

Remodeling Floor Plans: CVS # 8628 - South Bismarck
CVS # 8620 - Grand Forks

Request for Sub Class K – NuCara Pharmacy #31 & NuCara LTC #2 – Valley City for supervision of NuCara Pharmacy #35 in Enderlin, ND

9:00 AM Monte Roemmich Pharm D – Sanford Health – Discussion on involvement of pharmacists in processing refill requests **TAB 2**

9:30 AM Brady Falcon – Tech-in-Training #TinT2093 - DUI

Review and Discussion of Proposed Rule Change Drafts **TAB 3**

Pharmacy Quality Improvement Chapter 61-02-01-19

Pharmacy Compounding Standards Chapter 61-02-01-03

Technician Screening Patients Chapter 61-02-07.1

Licensure of Pharmacists [terminology] Chapter 61-03-01

Limited Prescriptive Practices Chapter 61-04-08

CLIA Waived Tests Rule Chapter 61-04-10

Prescriptive Authority for Naloxone Chapter 61-04-12

Compliance Officer Discussion:

Pharmacy inspection standards for 2015

Judith Swisher, R.Ph. trip to NABP for Inspection Blueprint

Current compensation model

Wholesaler & Veterinary Retail Facility Inspections

797 Standards Training – Minneapolis, MN

Discuss FTC –vs-NC Dental Board & opinion from Dale Atkinson, JD

Budget and Financials

Executive Director Contract

Consider Approval of the actions of the Executive Director

Approval of all Paid expenses

Other business

Complete Vouchers

ADJOURNMENT

**TAB 4
BUDGET TAB**

President Halvorson called the meeting to order on Tuesday May 26th, 2015 at 5:00 PM.

Present were: Gary W. Dewhirst, R.Ph. - Diane M. Halvorson, RPhTech – Fran Gronberg - Laurel Haroldson, R.Ph. – Steven P. Irsfeld, R.Ph. - Shane Wendel, PharmD. - Gayle D Ziegler, R.Ph. – Executive Director Mark J Hardy, PharmD. Also present was Chief Compliance Officer Howard C. Anderson Jr, R.Ph.

The mission statement for the Board of Pharmacy was discussed, specifically related to the Protection of the Public Health through the provision of pharmacy services and licensing of pharmacies, wholesalers, 3 Party Logistics providers and Outsourcing Facilities. Executive Director Hardy will have a written summary which can be read at the beginning of each Board meeting.

There has not been a new appointment made to the Board, therefore Pharmacist Haroldson will continue to serve until her replacement is appointed by the Governor and seated on the Board.

Board members signed certificates for use in licensing new pharmacist candidates and registering new technician certificates to be used until the next board meeting. It was agreed that since Pharmacist Laurel Haroldson was still serving and participating in giving this exam, she should sign this batch of certificates.

It was moved by Pharmacist Dewhirst and seconded by Public Member Gronberg to approve the Agenda with the addition of CE Approval for Diane Halvorson, RPhTech for her attendance at the NABP annual meeting. All Board Members voted aye – the motion carried.

Board members selected the cases for tomorrow's exams. Gayle Ziegler kept the list. The 44 candidate files were reviewed for the exams.

It was moved by Pharmacist Haroldson and seconded by Pharmacist Irsfeld to approve the minutes of the March 19, 2015 meeting as printed. The motion carried.

President Halvorson appointed Pharmacist Ziegler and Public Member Gronberg to review the paid invoices.

It was moved by Pharmacist Wendel and seconded by Public Member Gronberg to approve the list of meeting dates as suggested.

January 4-6, 2016	March 24, 2016	May 23-26 th , 2016
July 21, 2016	August 6-8, 2016 – Lincoln, NE	
September 15, 2016	November 17, 2016	

All Board members voted aye. The motion carried.

President Halvorson opened nominations for president for the July 1, 2015-June 30, 2016 term.

It was moved by Pharmacist Wendel and seconded by Technician Halvorson to cast a unanimous ballot for Public Member Fran Gronberg to serve as President of the Board of Pharmacy. The motion carried unanimously.

Everyone congratulated Fran and assured her that they would support her whenever technical issues arise. President Halvorson stated that she got so excited about Fran being nominated for president that she forgot herself and seconded the motion.

President Halvorson appointed Pharmacists Gary Dewhirst and Shane Wendel to serve on the Audit Committee.

President Halvorson re-appointed Pharmacist Rick Detwiller to continue to serve as the Board representative on the Prescription Drug Monitoring Program Advisory Committee.

The meeting was recessed for dinner at Granite City. After dinner board members continued to work on review of student portfolios.

At 7 AM on Wednesday May 27th, 2015 board members met with the 44 candidates for the laboratory and errors and omissions exams at the NDSU College of Pharmacy. After the exams the board tabulated the scores for the day, along with the portfolio evaluations scores and prepared for the oral exams at the Wingate Inn on May 28, 2015.

Pharmacist Wendel was absent for the rest of the meeting as he was attending a baseball game in which his son was playing.

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Having completed the oral exams President Halvorson reconvened the meeting at 3:20 PM in the Meadowlark room of the Wingate Inn.

It was moved by Public Member Gronberg and seconded by Pharmacist Ziegler to approve all of the paid bills since the last review. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Haroldson – Aye Pharmacist Irsfeld – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.

President Halvorson asked Executive Director Hardy to review the financials for the board. Pharmacist Irsfeld asked about the amount of the Wholesaler license fee. Executive Director Hardy explained that it was increased two years ago from \$200 to \$400 dollars to provide funding for the Prescription Drug Monitoring Program and the startup of the controlled substance take back program.

It was moved by Pharmacist Haroldson and seconded by Pharmacist Irsfeld to approve the financial report. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Haroldson – Aye Pharmacist Irsfeld – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.

It was moved by Public Member Fran Gronberg and seconded by Pharmacist Gary Dewhirst to adopt the proposed budget as presented. [copy attached] On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Haroldson – Aye Pharmacist Irsfeld – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.

It was moved by Pharmacist Gary Dewhirst and seconded by Pharmacist Gayle Ziegler to approve the contract of Executive Director Mark Hardy for the 2015-2016 year. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Haroldson – Aye Pharmacist Irsfeld – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.

President Halvorson extended a thank you, agreed on by all board members, to Dr. Hardy for his good work on behalf of the Board and asked him to extend our thank you to Eileen Heidrich and Kathy Zahn for their excellent work on behalf of the Board of Pharmacy and the Public.

It was moved by Pharmacist Haroldson and Seconded by Pharmacist Ziegler to approve 14.5 hours Continuing Education for Tana Triepke, PharmD, RPh5019 for attendance April 13-14, 2015 Mayo Clinic “Nicotine Dependence Conference”. All Board members present voted Aye. Nays none. The motion carried.

It was moved by Pharmacist Dewhirst and Seconded by Pharmacist Ziegler to approve 6 hours Continuing Education for Diane Halvorson, RPhTech for attending the NABP Annual Meeting May16-19, 2015 since NABP did not get approval for technicians specific CE hours. [President Halvorson abstained from voting] All other Board members present voted Aye. Nays none. The motion carried.

Board members reviewed the change of workflow plans and the installation of automation equipment in CVS # 8628 in south Bismarck and CVS #8620 in Grand Forks. Executive Director Hardy will send a letter of appreciation and acknowledgement to the two CVS stores for keeping

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the board informed about their process changes, although a formal approval is not needed in these cases.

It was moved by Pharmacist Dewhirst and Seconded by Pharmacist Ziegler to approve a subclass K pharmacy Permit for NuCara Pharmacy #31 in Valley City, ND for the sole purpose of supervising the Telepharmacy at NuCara Pharmacy #35 in Enderlin, ND. All Board members present voted Aye. Nays none. The motion carried.

The request for an additional subclass K - Telepharmacy at NuCara LTC Pharmacy #32 for the purpose of supervising the telepharmacy at NuCara pharmacy #35 in Enderlin was deferred until more information is available.

President Halvorson asked that each Board member prepare a list of skills they have learned at future NABP meetings to demonstrate the importance of attending future meetings by as many board members as possible each year. Board members expressed that their competence was expanded by the interaction with other Boards and many insights were gained into the standardization of Reciprocity, licensing, technician standards plus 797 and 785 compounding standards where experts are available from agencies such as the FDA, USP and ACPE. Other practitioners with experience are present at these meetings to get questions answered and have important discussions during the recent NABP meeting.

Pharmacist Haroldson left the meeting to attend festivities around the wedding of her son in Fargo. Everyone wishes her their best.

At 6:00 PM the board had Dinner with NDSU Pharmacy Practice Experimental Rotation Faculty Wanda Roden, RPh, Teri Udem, RPh and Rebecca Focken, PharmD to discuss the Boards experience with the candidates at Grazies – 2000 44th Street SW – Fargo. The difficulty of finding out whether or not students felt they had accomplished their objective was discussed. The directions are clear, but some seem to embed this information in their reflections where reviewers must search for it. The ease of review in the e-value program was discussed. It is time consuming to constantly go in and out of saved files. Perhaps some feedback to them by NDSU would be helpful in making some changes.

Several students indicated that the time they spent with their preceptor was inadequate. Perhaps more research needs to be done to determine if other pharmacists are helping the student when the preceptor is the one listed in the evaluation. It was pointed out by board members that there is an obvious increase in Medication Therapy Management and immunization services all across the country where rotations are being done. We are finally getting these patient care services embedded in the practice and the faculty was congratulated on being sure our students are prepared for this work.

In response to board questions Dr. Focken said curriculum was on a three year review cycle with one third of the courses reviewed each year. The Pharmacy Curriculum Outcomes Assessment (PCOA) has been used at NDSU for several years and will be taken by all of our students starting this year. This will be one of our assessment pieces now required by ACPE. Board members mentioned that veterinary pharmacy was an important skill as animals are sometimes very

different from humans in dosage needs. It is a goal of the board to see technicians integrated into the laboratory experience and the faculty indicated they have started this year.

At 8:00 AM Friday May 29th, 2015 the Investigating Committee met to discuss pending cases.

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President Halvorson reconvened the meeting at 8:30 AM on May 29, 2015.

At 9:00 AM Monte Roemmich, Pharm D – and Jesse Breidenbach, PharmD of Sanford Health arrived for a discussion on involvement of pharmacists in processing refill requests. Sanford currently uses a protocol for authorizing a refill by nurses and is looking to add Pharmacists to this protocol. Sanford is also looking to add a pharmacy technician and pharmacy intern to this protocol for queuing up a script, but not authorizing it as an LPN currently does. Board members supported the concept and asked that a copy of the revised procedure be submitted to Executive Director Hardy.

Brady Falcon Tech-in-Training # TinT2093, along with Pharm-Assist committee member Agnes Harrington were present to discuss issues relative to his DUI. Agnes was comfortable with Brady's handling of the situation and although she does not recommend a contract with him at this time he has been told that another incident would trigger action. Board members were comfortable with Agnes's handling of Brady's case.

Agnes discussed other cases referred to the Pharm-Assist Committee by the board.

Executive Director Hardy reviewed the drafts of proposed rules with the board. Review and Discussion of Proposed Rule Change Drafts:

Pharmacy Quality Improvement	Chapter 61-02-01- <u>19</u>
Pharmacy Compounding Standards	Chapter 61-02-01-03
Technician Screening Patients	Chapter 61-02-07.1
Licensure of Pharmacists [terminology]	Chapter 61-03-01
Limited Prescriptive Practices	Chapter 61-04-08
CLIA Waived Tests Rule	Chapter 61-04-10
Prescriptive Authority for Naloxone	Chapter 61-04-12

It is planned that we will move ahead with the rules needed to implement legislation and hold a hearing at the September meeting. The issue of Technicians Screening patients will be discussed through the year with a hearing planned for the next pharmacy association convention.

Judy Swisher, RPh was present and Bonnie Thom, RPh was able to join via telephone for a Compliance Officer Discussion: Pharmacy inspection standards for 2015 were discussed with no required CS audit this year.

Emphasis for this year's inspection cycle will include counseling on prescriptions, compliance with compounding rules, first dose review for hospitals and policy and procedure manual requirements.

Judith Swisher, R.Ph. trip to NABP for Inspection Blueprint was discussed. Judy presented a draft of the blueprint, as she suggested it be revised for North Dakota. She shared a write-up of her experience from last year and suggestions she will implement during the current cycle. Current compensation model for inspectors was discussed.

It was moved by Pharmacist Irsfeld and seconded by Pharmacist Dewhirst to set the pay for inspectors at \$50 per hour when inspecting and \$25 per hour when traveling between pharmacies. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Irsfeld – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.

Wholesaler & Veterinary Retail Facility Inspections are planned for this year.

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797 Standards Training – Minneapolis, MN will be attended by at least two inspectors.

The FTC –vs-NC Dental Board & opinion from Dale Atkinson, JD was discussed. Dale will be in ND in August for a training session and several of our boards will be in attendance to discuss ramifications for North Dakota.

It was moved by Pharmacist Dewhirst and seconded by Public Member Gronberg to approve all legal actions of the Executive Director, Dr. Mark Hardy, since the last such motion was made. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Irsfeld – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.

The meeting was adjourned at 12:30 PM.

Diane M. Halvorson, RPhTech.
President

Gary W. Dewhirst, R.Ph.
Senior Member

Public Member
Fran Gronberg

Member
Gayle D. Ziegler, R.Ph.

Member
Shane R. Wendel, PharmD.

Member

Member
Steven P Irsfeld, R.Ph.

Executive Director
Mark J. Hardy, PharmD