

**July 18, 2013**  
ND STATE BOARD OF PHARMACY OFFICE  
1906 E BROADWAY AVE – BISMARCK, ND 58501

**9:30 AM** Call to Order - President Diane Halvorson **AGENDA**

10:00 AM Erica Lansjoen Tech-In-Training

Seat new member

Review and Sign Executive Directors Employment Agreement **TAB 1**

Sign Original Pharmacist and Technician Certificates

Review and sign minutes of the May 13-16, 2013 Board Meeting **MINUTES**

Collaborative Agreement – St Alexius Bone & Joint Physicians

**\*\* Added\*\* James D. Carlson, R.Ph. – ND 3592 3/1/2012**

**10:30 AM** Request: Subclass K – NuCara Long-Term-Care Pharmacy #2 **TAB 2**  
Currently holds Class D + A

**11:15 AM**

Mark Pajala RPh3988 **TAB 3**

Remodel/Relocate: Mayo Pharmacy Inc II – Bismarck  
St Joseph's Hospital - Dickinson  
Corner Drug Store - Wahpeton  
New Pharmacy Permit – MD Pharmacy [previously Village West] in Fargo

Re-instatement Requests: [cancelled for non-payment]  
Tech342 Cynthia A. Sateren 3/1/2009

**1:30 PM** Gateway Central Fill Bismarck

**2PM**

Widmer Roel – Audit report for 2011-2012 **TAB 4**

**THURSDAY - July 18, 2013 Exam Schedule (2 Candidates)** **Candidates**

1:15 - 1:30	PM	Roll Call and Orientation of Candidates
1:30 - 3:00	PM	Laboratory Section 1
3:00 - 3:30	PM	Errors and Omissions 1
3:30 - 4:00	PM	Oral Examination

Board Discussion – Requiring Policy and Procedure manuals and Quality Assurance Program in pharmacies

President Diane Halvorson called the meeting to order at 9:30 AM on Thursday July 18, 2013 in the conference room of the Board of Pharmacy Office, located at 1906 East Broadway in Bismarck, ND. It should be noted that this is the first Board of Pharmacy meeting convened by a Registered Pharmacy Technician as President.

Present were: Gary W. Dewhirst, R.Ph. - Fran Gronberg, Public Member - Diane M. Halvorson, R.Ph.Tech. - Laurel Haroldson, R.Ph. – Bonnie J Thom, R.Ph. – Shane Wendel, R.Ph. - Gayle D. Ziegler, R.Ph. – Executive Director Howard C. Anderson, Jr., R.Ph. - Assistant Executive Director Mark J Hardy, PharmD and Board Attorney David A. Lindell, JD .

***It was moved by Pharmacist Haroldson and seconded by Pharmacist Thom to approve the meeting Agenda, with the addition of the consideration of re-instatement of Pharmacist James Carlson. All Board Members voted aye – the motion carried.***

Attorney Lindell explained the situation with Technician-in-Training Erica Lansjoen. Pharmacist Ziegler reported on what had happened at Sanford, where Ms. Lansjoen had been employed. A Stipulated Settlement has been prepared and will be sent to Ms. Lansjoen. Attorney Lindell recommended that the Board adopt the Stipulated Settlement once received. This Stipulated Settlement will consist of a voluntary surrender of her Technician-in-Training registration, even though she has not signed the settlement at this point.

***It was moved by Pharmacist Haroldson and seconded by Pharmacist Dewhirst to approve the Stipulated Settlement with Technician-in-Training Erica Lansjoen upon signature and receipt. Pharmacist Ziegler abstained from the discussion and the vote. All other Board Members voted aye – the motion carried.***

***It was moved by Pharmacist Thom and seconded by Public Member Gronberg to give Pharmacist Gary Dewhirst his seat back, as he has been reappointed to the Board of Pharmacy by Governor Dalrymple to serve until May 8, 2018. All Board Members voted aye – the motion carried.***

***It was moved by Pharmacist Ziegler and seconded by Pharmacist Haroldson to approve the attached employment agreement of Executive Director Howard C Anderson, Jr, R.Ph. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Haroldson – Aye Pharmacist Thom – Aye Pharmacist Wendel – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.***

Board Members signed original licenses for pharmacists and certificates for pharmacy technicians to be used by the office until the next Board meeting.

***It was moved by Pharmacist Ziegler and seconded by Pharmacist Thom to approve the minutes of the May 13-16, 2013 Board Meeting as printed. All Board Members voted aye – the motion carried.***

***It was moved by Public Member Gronberg and seconded by to Pharmacist Ziegler to approve the personnel changes in the collaborative practice agreement between St. Alexius Bone and Joint physicians and St. Alexius Pharmacists. All Board Members voted aye – the motion carried.***

***It was moved by Pharmacist Dewhirst and seconded by Pharmacist Haroldson to approve the re-instatement application made by James Carlson, R.Ph.–ND 3592 contingent upon receiving the required 15 hours Continuing Education. All Board Members voted aye – the motion carried.***

For the next agenda item, the request of NuCara Long-Term-Care Pharmacy #2 in Valley City, Michael Schwab, Executive Vice President of the North Dakota Pharmacists Association called into the meeting. Pharmacists Tim Weippert, representing Thrifty White Drug Company and Doreen Saylor representing Central Avenue Pharmacy and; Angela Thompson, representing NuCara Long-Term-Care Pharmacy #2; Pharmacist Thomas J. Johnsrud, Brett Barker and Ben Dagraedt, their intern representing NuCara Company of Iowa.

NuCara Long-Term-Care Pharmacy #2 has asked for a change in their Pharmacy Permit Phar842 status from a Class D – Long-Term-Care with a subclass A – Retail; to a Class D with a subclass K – Telepharmacy. The pharmacy wishes to be able to supervise the technicians at the Long-Term-Care pharmacy when preparing orders for administration by the facility's nursing staff. There were discussions about the competitive nature, which a subclass K – Telepharmacy would afford for one of the pharmacies in the Valley City community. There was also discussion about Telepharmacy being a significant benefit to the services in a long-term-care facility with the first dose review being available via the pharmacist over the telepharmacy link.

***It was moved by Pharmacist Wendel and seconded by Pharmacist Haroldson to table the decision on the request for a subclass K – Telepharmacy to NuCara Long-Term-Care Pharmacy #2, while giving the Valley City pharmacists an opportunity to meet and come up with a proposal acceptable to all. The motion carried unanimously.***

At 11:15 AM Pharmacist Mark Pajala – RPh3988 and his wife, Linda arrived at the meeting to discuss a modification of his Order with the Board. President Halvorson asked Pharmacist Pajala to address the Board with his request. He indicated that he had been working with Jim Symons at Drake Counseling and PharmAsst Committee Member Agnes Harrington. He reported that he is currently employed with Home Depot. Board Members expressed that we have not yet received any information from his treatment providers, or any written recommendations from the PharmAssist Committee indicating a return to pharmacy, and asked him to return for our September 19<sup>th</sup>, 2013 meeting, after the Board has received the information and suggesting that Pharmacist Pajala may be able to come with a possible employer in the pharmacy area. Pharmacist Pajala stated this sounded reasonable and agreed to return to the September 19<sup>th</sup>, 2013 Board Meeting.

At this time Assistant Executive Director Hardy began working with individual Board Members on Investigative Committee issues.

***It was moved by Pharmacist Dewhirst and seconded by Public Member Gronberg to approve the relocation plans of Mayo Pharmacy #2 Phar71 to the new Baptist Home Facility. All Board Members present voted aye – motion carried.***

[Pharmacists Thom and Wendel were working on Investigating Committee actions]

***It was moved by Pharmacist Haroldson and seconded by Pharmacist Ziegler to approve the floor plans for the St Joseph Hospital Pharmacy in Dickinson, according to the recent revisions submitted by Pharmacist-In-Charge Rick Boehm. All Board Members present voted aye – motion carried.*** [Pharmacist Wendel was working on Investigating Committee actions]

***It was moved by Pharmacist Thom to approve the plans for the new location of Corner Drug Store from 522 Dakota Ave to 619 Dakota Ave in Wahpeton, ND contingent upon confirmation that the private consultation room has visual and auditory separation from the rest of the store and the pharmacy, and seconded by Pharmacist Dewhirst. All Board Members present voted aye – motion carried.*** [Pharmacist Wendel was working on Investigating Committee actions]

***It was moved by Public Member Gronberg and seconded by to Pharmacist Thom to approve the plans for the new pharmacy at Village West Hornbachers in Fargo, upon the contingency that clarification be made on the sink available only in the compounding area and also request that a different name be chosen; as MD Pharmacy gives the impression that physicians may own the pharmacy, when that is not true. All Board Members present voted aye – motion carried.*** [Pharmacist Wendel was working on Investigating Committee actions]

***It was moved by Pharmacist Ziegler and seconded by Pharmacist Haroldson to approve the reinstatement of Pharmacy Technician Cynthia A. Sateren – Tech342. All Board Members voted aye – the motion carried.***

At 1:15 PM the two candidates for Examination; Luke Baker and Stephanie Hacker arrived for orientation to the examination schedule and meet the Board Members. Throughout the afternoon Board Members administered the North Dakota Examinations to the two candidates.

After tabulation of the scores; Luke Baker, PharmD and Stephanie Hacker, PharmD were successful with the examinations administered.

Pharmacist Mark Aurit, Technician Jason Burdette and Larry Ziegler arrived to discuss plans for a new pharmacy. Pharmacist Tim Weippert was also present.

President Halvorson asked Pharmacist Aurit to explain his plans for Gateway Central Fill a Class D Long-Term-Care pharmacy location. Pharmacist Aurit explained that it was his intention to use a Pac-Med system to provide synchronized filling and adherence for their retail pharmacy patients through the central fill location. The prescriptions would be filled there and delivered to the retail locations for dispensing by the pharmacists.

***It was moved by Pharmacist Thom and seconded by Pharmacist Wendel to approve the floor plans utilizing 1073 square feet for the Gateway Central Fill location at 4700 State Street Suite 30 in Bismarck, ND. All Board Members voted aye – the motion carried.***

Bethany Stockdill, representing Widmer Roel arrived at the meeting to explain the last audit to the Board. Ms. Stockdill stated that the audit was unqualified and went over her notes to the financial statements, which included suggestions for better controls, by separating the invoice approval, the check writing and check signing. She also indicated that a better accrual accounting system needed to be done and looked forward to the current system of QuickBooks, which should provide relief for some of the problems we have had with the Great Plains software.

***It was moved by Pharmacist Dewhirst and seconded by Public Member Gronberg to move ahead with a required Policy and Procedure Manual and a required Quality Improvement Program for all North Dakota Pharmacies. All Board Members voted aye – the motion carried.***

***It was moved by Public Member Gronberg and seconded by to Pharmacist Wendel to authorize an expenditure of up to \$10,000 for a new copier for the Board of Pharmacy Office, which will scan to, or from, each of the office computers. It was suggested that the copier also include a color copier capabilities. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Haroldson – Aye Pharmacist Thom – Aye Pharmacist Wendel – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.***

President Halvorson adjourned the meeting at 3:50 PM.

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Diane M. Halvorson, RPhTech  
President

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Gary W. Dewhirst, R.Ph.  
Senior Member

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Member  
Bonnie J. Thom, R.Ph.

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Member  
Gayle D. Ziegler, R.Ph.

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Member  
Laurel A. Haroldson, R.Ph.

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Member  
Shane R. Wendel, R.Ph.

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Assistant Executive Director  
Mark J. Hardy, PharmD

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Executive Director  
Howard C. Anderson Jr., R.Ph.