

AGENDA

NORTH DAKOTA STATE BOARD OF PHARMACY

JANUARY 6, 7, 8, 2014

Wingate by Wyndam 4429 19th Ave SW - Fargo ND 58103 (1-701-281-9133)

MONDAY – JANUARY 6, 2014

5:00 PM CALL TO ORDER – President Diane Halvorson, RPhTech

Distribute new Law Books to Board Members

FIRST BUSINESS SESSION

Review and approval of agenda

AGENDA TAB

Review and approval of Minutes of November 21, 2013

MINUTE TAB

Assign members to review all paid invoices

Grant Lifetime Licenses and Sign certificates =
Sign Pharmacist and RPhTech Original Licenses

TAB 1

6:30 PM – Dinner– Green Mill 3340 13th Ave S Fargo ND

President: Donna Kisse - dkisse@thriftywhite.com
Past-President: Kristina Larson kristinafoster23@yahoo.com
Barbra Lacher – NDSCS - barbara.lacher@ndscs.edu
Ken Strandberg NDSCS kenneth.strandberg@ndsu.edu

Discussion Items:

Progress of Requirement for PTCB certification
Discussion by NAPT Officers of items of interest to NAPT
NDSCS plans for the future and accreditation updates

TUESDAY - JANUARY 7, 2014 Conference Call #(800) 423-1988 Passcode #1630228

9AM Tour of White Drug Central Operations - Tanya Schmidt 701-866-3913
706 38th St NW Unit D, E, F

Motion on the Review and Approval of paid invoices

~~[1PM] PTCB—ExCPT—Data~~ CANCELLED

TAB 2

~~Lesa Pastor—Compliance Supervisor, National Health Career Association
Presentation—30 minutes~~

2PM New Pharmacy - St Alexius Mandan Pharmacy
Relocation - Clinic Pharmacy - Dickinson

Douglas W. Baggett – Reciprocity from OK – disciplinary actions

Letters of compliance - Disciplinary Actions:

Charles Oien, R.Ph. + Tech Sherri Rafteseth

Request for CE Credit: Elise Carlson, PharmD RPh5080
David LeedahI, PharmD RPh5385

Year to date Financial Report - Budget comparisons
PDMP Budget Adjustment

BUDGET TAB

Board Member Reports

Executive Director's Report
Assistant Executive Director's Report

Consider approval of all legal action of the Executive Director and
Assistant Executive Director

Preparations for May 2014 Exams - New Books? Exam Format?

3:00 PM Investigating Committee Work

TUESDAY - JANUARY 7, 2014

6:30 PM Dinner- Grazies – 2000 44th Street SW – Wine Room [701-492-5151]

NDSU President Dean Bresciani [invited but out of town]; Dean Charles Peterson, Provost Craig Schnell, Mike Schwab Executive VP NDPhA, Mari Loy, R.Ph. President NDSHP; Joel Aukes, Ph.-NDPSC President or David J. Olig, R.Ph., Vice-President; David A. Lindell, Board Attorney

Discussion Items:

Updates from the College of Pharmacy
About the Patient update
Other pharmacy practice issues or concerns

WEDNESDAY – January 8, 2014

8:00 AM Breakfast

Hearings: Meetings with Licensees and Registrants:

9:00 AM - Review Rules for Hearing

9:30 AM - Julie Schroeder Tech584 - DUI

TAB 4

9:45 AM - Discussion – Relabeling of medications for hospital discharge

Vouchers - Adjourn

January 6-8, 2014

Wingate by Wyndam 4429 19th Ave SW

Fargo ND

MONDAY – JANUARY 6, 2014 5:00 PM

CALL TO ORDER – President Diane Halvorson, RPhTech

President Halvorson called the meeting to order at 5:05 PM on Monday January 6, 2014 in the Meadowlark room of the Wingate by Wyndam 4429 19th Ave SW - Fargo ND 58103.

Present were: Gary W. Dewhirst, R.Ph. - Diane M. Halvorson, R.Ph.Tech. – Fran Gronberg - Laurel Haroldson, R.Ph. – Bonnie J Thom, R.Ph. – Shane Wendel, R.Ph. - Gayle D Ziegler, R.Ph. – Assistant Executive Director Mark J Hardy, PharmD and Executive Director Howard C. Anderson Jr, R.Ph.

Board members signed certificates for future pharmacists and technicians.

It was moved by Pharmacist Dewhirst and seconded by Pharmacist Thom to approve the Agenda with the additions of remodeling plans for the NDSU Concept Pharmacy and a meeting with Hanan Alameddin, a Foreign Pharmacy graduate from Jordan to consider granting her an intern license. All members present voted aye – the motion carried.

It was moved by Pharmacist Haroldson and seconded by Fran Gronberg to approve the Board Minutes of November 21, 2013 as printed. All members present voted aye – the motion carried.

President Halvorson appointed Gayle Ziegler and Laurel Haroldson to review the paid invoices.

It was moved by Pharmacist Dewhirst and seconded by Pharmacist Wendel to grant lifetime licenses to:

**2014-2015 Lifetime Pharmacists
Originally Issued June 6, 1963**

2655 Arlen P Berger, R.Ph.
10743 SE 95th Court
Happy Valley OR 97086-7444

2668 Raymond M Nelson, R.Ph.
2410 Valley Court
Northfield MN 55057

2659 Donald H Dosser, R.Ph.
1819 Robin Hood Drive
Thief River Falls MN 56701-2160

2670 Peter J Otte, R.Ph.
213 Redstone Drive
Bismarck ND 58501

2663 Larry G Heine, R.Ph.
1366 Bayport Ave
Marco island FL 34145

2674 Gordon I Strommen, R.Ph.
2413 N 9½ Street
Fargo ND 58102

2664 James H Irsfeld, R.Ph.
1042 4th Ave West
Dickinson ND 58601

2675 John S. Studsrud, R.Ph.
1136 18th Street West
Dickinson ND 58601

2665 Jon D Johnson, R.Ph.
9050 Poorhouse Road
Port Tobacco MD 20677

2681 Paul A Bjerken, R.Ph.
677 Inner Circle
The villages FL 32162-1129

2666 Thomas E Knutson, R.Ph.
West 2925 Holyoke
Spokane WA 99208-4524

2684 Larry O Engen, R.Ph.
1108 Nordine Street South
Karlstad MN 56732

All board members voted aye. The Motion carried.

It was moved by Fran Gronberg and seconded by Pharmacist Ziegler to depart from the state policy of allowing accumulation of 240 hours of vacation time and allow employees to accumulate vacation and sick leave on an unrestricted basis. On a vote by Roll Call: Pharmacist Dewhirst – Aye Public Member Gronberg – Aye Technician Halvorson – Aye Pharmacist Haroldson – Aye Pharmacist Thom – Aye Pharmacist Wendell – Aye Pharmacist Ziegler – Aye Nays none – the motion carried.

Board members went to the Green Mill Restaurant at 3340 13th Ave S, Fargo for a dinner meeting with the Pharmacy Technician Advisory Committee. The Northland Association of Pharmacy Technicians was represented by their President, Donna Kisse. The NDSCS was represented by Director Ken Strandberg, R. Ph. and Assistant Director Barb Lacher, also a Pharmacy Technician. Also present was Joan Anderson, a registered pharmacy technician.

Mark Hardy reviewed the progress of the move toward all technicians registered after August 1, 1995, to be PTCB certified by March 1, 2014. We have about a third of the technicians with PTCB certification numbers in the system, but since we have not required that on previous renewals, we will need to wait until March 1st to see how we are doing.

Donna Kisse spoke for the technicians.

PTCB exam progress:

In the last year NAPT has used the Nodak and flyers letting technicians know if they need assistance in preparing for the PTCB exam to contact NAPT. We also mentioned it at Fall conference and at the NDPhA convention. With NAPT reaching out to technicians, we did get a response from a few technicians. In total, I heard from 5 technicians in the Fargo area and 1 technician in the Bismarck area. We scheduled the presentation and Corey Melroe presented the PTCB review for the technicians in Fargo and we had 4 technicians show up. I stayed for the presentation and Corey did a good job. I emailed the presentation to the technician in Bismarck. I am keeping in touch with the Bismarck technician to see if she feels she needs more help.

A couple of questions I had and would like to hear the Board of Pharmacy input on are :

1. Is the BOP considering accepting certification by ExCPT?
 - a. Not at the present time. They had asked for time on the January 2014 agenda to present their case, but later canceled and may reschedule.

2. What will be the BOP's protocol for auditing techs?
 - a. We randomly choose 5 or 10 percent of the technicians every year and ask them to send us their CE for the last two registration years.
3. The BOP will be able to monitor CE for technicians through NABP e-Profile? When will this start?
 - a. We may start with our next audit, however the technician may still get a letter, as some CE may not be listed with CPE yet.
4. How will the BOP know if a technician is certified? With registration, technicians now have to put their PTCB number and date of expiration, is the way the BOP will track certification?
 - a. Yes, we can run reports of who is not current and again they will get a letter and may face disciplinary action or revocation until their Certification is current. The Board can also verify registration on the PTCB web site.
5. Communication:
 - With all the new technology today it appears that the new way of communicating is electronically. What is the BOP's view on Facebook for communication?

We have not embraced Facebook, as we can e mail our technicians and we do post most things on our web site. We do have a Facebook account so that is an option we will study.
 - Another form of communicating is email. Can NAPT mention in the Nodak for technicians to be sure and keep their email address updated with the BOP so we have current emails?

Good idea, as we can e mail everyone who has an e mail with us.

Thank You,
Donna

Barb Lacher reported that NDSCS was working with BSC to establish a cohort group taking the online courses through BSC with the degree granting done by NDSCS. The new accreditation standard just became effective, and NDSCS will fall under them in three years. The new standards will require at least two documented rotations. A preceptor, technicians or pharmacists qualify, must have three years of experience and be a member of one local and one national organization. There will need to be one pharmacist or technician assigned as the Experiential Coordinator at each site. There are currently 24 students on campus at NDSCS.

In response to questions about errors in the module program material, Barb said she has invited advisory committee members to review them and let her know what they find. She also invited board members to do the same.

President Halvorson thanked everyone for their participation.

TUESDAY - JANUARY 7, 2014

Board members arrived at 9AM for a tour of White Drug Central Operations at 706 38th St NW Unit D, E, F conducted by - Tanya Schmidt and Aaron Jennissen, PharmD, MBA, Vice President of Pharmacy Operations for Thrifty White.

Board members ate lunch at the Lucky 13 restaurant on the way back to the Wingate.

At 1 PM Pharmacists Bob Biberdorf and Lisa Nagel of Sanford Health were present with Hanan Alameddin, a Foreign Pharmacy graduate from Jordan to consider granting her an intern license. She does not have her tax ID number yet and can get her intern license by submitting the Application, fee and including the signature of her preceptor, as soon as she has the ID number.

NDSU facility members Heidi Eukel and Jeannie Frenzel arrived to discuss the remodeling plans for the NDSU Concept Pharmacy.

It was moved by Pharmacist Haroldson and seconded by Pharmacist Dewhirst to approve the remodeling plans for the NDSU Concept Pharmacy. All members voted aye – the motion carried.

Board attorney David Lindell arrived at the meeting.

Mike Ollerman was contacted by phone to explain the plans for relocation of Clinic Pharmacy, Dickinson.

It was moved by Pharmacist Dewhirst and seconded by Pharmacist Wendel to approve the plans for the new location of Clinic Pharmacy to 2615 Fairway Street in Dickinson contingent upon receiving an acceptable lease agreement and a new set of plans including the bathrooms. All members voted aye – the motion carried.

Pharmacists Keith Horner, Kirsten Sperle and Desri Neether joined the board to discuss the application for St. Alexius Mandan Pharmacy, LLC at 2501 Sunset Drive NW in Mandan, ND, for a pharmacy permit. Extensive discussion followed about the details of the operating agreement, the member control agreement and the purchase agreement. It was agreed that David Lindell and Mark Hardy will put the board's suggestions in writing and communicate with the attorneys for St. Alexius and the pharmacists.

It was moved by Pharmacist Dewhirst and seconded by Pharmacist Thom to issue satisfaction of order letters for, Charles Oien, R.Ph. and Technician Sherri Rafteseth. All members voted aye – the motion carried.

It was moved by Pharmacist Wendel and seconded by Pharmacist Ziegler to allow the Application for Reciprocity of Douglas W. Baggett to go forward, it was noted that the disciplinary action taken by Oklahoma against his pharmacist license were long enough in the past to give us confidence similar actions should not reoccur. All members voted aye – the motion carried.

It was moved by Pharmacist Dewhirst to grant 17.75 hours of continuing education to Elise Carlson, Pharm. D. RPh5080 for completion of "Transplant immunosuppression 2013: An In-Depth look at today's issues" The motion was seconded by Fran Gronberg. All board members voted aye. The motion carried.

It was moved by Pharmacist Dewhirst and seconded by Pharmacist Wendel to one hour of CE credit to any pharmacist who got a certificate for completion of Dr. David Leedah's program on "Clinical Controversy: Vancomycin versus Linezolid for Nosocomial Pneumonia" All board members voted aye. The motion carried.

It was moved by Fran Gronberg and seconded by Pharmacist Ziegler to add the SAMHSA grant for \$425,000 Dollars to the budget, including the authority to spend the funds for integration of the PDMP with the Health Information Network and other software needs. Assistant Executive Director hardy described financials of the Board versus the budget for the current fiscal year. Board Members asked questions of the financials and how large the anticipated financial loss will be until the new Wholesaler License fee increase is implemented. On vote by roll call President Halvorson. Pharmacists Wendel, Ziegler, Fran Gronberg, Pharmacists Haroldson, Thom and Dewhirst voted aye. The motion carried.

Gary Dewhirst reported on his activities as an Executive Committee Member of NABP. He will attend a meeting of the Tri-Regulators conference hosted by NABP and including representatives of medicine, nursing and pharmacy.

Executive Director Anderson announced his wish to retire effective March 31, 2014.

It was moved by Pharmacist Shane Wendel to accept the retirement of Anderson and install Mark Hardy, PharmD as Executive Director on April Fool's Day, 2014. The motion was seconded by Fran Gronberg. All board members voted aye. The motion carried.

Assistant Executive Director Mark Hardy, Pharm. D reported on the PDMP HIN integration progress with an expected date of sometime in February 2014. We are also moving to a new vendor for our PDMP contractor, as soon as NABP and Appriss are ready.

It was moved by Pharmacist Thom and seconded by Pharmacist Haroldson to approve all of the legal actions of the Executive Director and the Assistant Executive Director since the last meeting. All board members voted aye. The motion carried.

In preparation for the May exam it was decided to use the references we obtained last year.

It was moved by Fran Gronberg and seconded by Pharmacist Haroldson to approve all paid invoices through December 31, 2013. All board members voted aye. The motion carried.

Board members broke for Investigating Committee work with Attorney Lindell.

At **6:30 PM** the board repaired for Dinner to **Grazies – 2000 44th Street SW – Wine Room** with NDSU President Dean Bresciani, Dean Charles Peterson, Mike Schwab Executive VP NDPhA, Mari Loy, R.Ph. President NDSHP; Joel Aukes, RPh., NDPhA President- NDPhA Vice President David J. Olig, R.Ph., and David A. Lindell, Board Attorney.

Mark Hardy and President Halvorson welcomed everyone and asked President Bresciani for his comments.

President Bresciani reported on the status on NDSU as one of the top research institutions in the country. He reported that our full time student numbers were up again this year. He also complemented the College of Pharmacy Nursing and Allied Sciences as one of the outstanding colleges on campus. He spoke about the planned cooperation with Bismarck State College to train students in a cooperative manner and spoke about the new biotechnology initiative with Sanford Health and North Dakota colleges.

Discussion Items - Updates from the College of Pharmacy

Dean Peterson spoke about the cooperation between the Deans at NDSU in moving the much needed remodeling and expansion project for the college to the front of the needs list at NDSU and their willingness to share some space to get us through the interim period. The Dean thanked President Bresciani for taking a full two days to spend in Bismarck to meld the Sanford school of Nursing into the NDSU College of Pharmacy, Nursing and Allied Sciences. This will give the opportunity for those nursing students to earn a Masters, or Doctor of Nursing degree.

About the Patient update

Mike Schwab talked about the initiatives of the About the Patient program, the advantages of making NIH grant applications with Dr. Wendy Brown of the College of Pharmacy serving as our director and the contracting and marketing of their propriety software they are doing.

Other pharmacy practice issues or concerns

Mari Loy spoke for the NDSHP about their efforts to work more closely with NDPhA. Joel Aukes spoke for NDPhA lauding the cooperation between the College and the Association in helping pharmacists and technicians serve the people of North Dakota.

David Olig, representing the ND Pharmacy Service Corporation, which paid for the development of the About the Patient software, spoke about the ABCs of pharmacy in North Dakota thanking the Board and the College for their long history of working together to make things better for the patient.

Of course, everyone congratulated the Bison for their third National Championship in three years. Even UND graduate David Lindell joined in the accolades.

WEDNESDAY – January 8, 2014

9:30 AM - Julie Schroeder Tech584 – arrived to discuss a DUI charge with the board. Agnes Harrington of the PharmAssist Committee came with Technician Schroeder.

It was moved by Pharmacist Dewhirst and seconded by Pharmacist Thom to take no action against the Registration of Technician Schroeder at this time. All board members voted aye. The motion carried.

Proposed rules were reviewed. There were several questions about the portion of the proposal on Policy and Procedure requirements and Anderson was directed to make some revisions

before publication. The rule on requirements for inspection of out of state compounding pharmacies also brought some questions will require revisions, as well.

Discussion on relabeling of medications originally dispensed for inpatients and being sent home upon discharge was held.

The question has come up on what the proper procedure for relabeling medications that have been used in the hospital but now will be sent home with the patient. These items would generally include inhalers, eye drops, topicals, etc. where the package was opened for use while the patient was an inpatient and now the physician has ordered for this med to be continued at home so they would like to send the opened package home with the patient.

Rick and I discussed this on the phone last week and generally agreed on how we thought it should work but in speaking with Jesse we thought we should get some clarification from the board as well.

1. One option would be to use the hospital inpatient computer system to convert this to an outpatient label; however there really is no record then that this ever happened, so not a good trail to follow later if another pharmacy needs info for requesting a refill.
2. Some places put an outpatient label on the item immediately when it is dispensed from the pharmacy for inpatient use. The problem with this is that sometimes these items get sent home with the patient by nursing even though they were not ordered to continue on discharge which can be confusing to the patient as well as potentially could cause further problems.
3. Another option (and the one we thought would be best) would be to use the list of medications that the physician has ordered to be continued on discharge to verify that the item was to be continued and convert this to an outpatient prescription. We would write up the hard copy like a verbal order so it could be scanned in to the outpatient system with no refills, and re-label using the outpatient prescription label. That way there is an RX number and paper trail to follow.
4. Do we need a separate prescription written by the prescriber /or verbal order or can the discharge orders suffice?
5. The discharge order may not include a quantity. Can we use quantity of 1 package that we are relabeling as the quantity even though it is not written?
6. If at some point there was ever a controlled substance that would fall into these categories of inhaler, ophth, topical, then this process would not be applicable and we would need a signed prescription in order to re-label that item.

The board agreed that the take home medication should bear a label that contains all the items required on a prescription label for an out-patient.

The discharge order would need to be enhanced, after verification with the prescriber, to include a quantity and any other required tenets of a prescription. When there is one item being sent home the quantity of one would be appropriate.

Controlled substances would require an oral or written prescription depending on the schedule of the drug.

Assistant Executive Director Hardy collected the Board Members expense vouchers.

President Halvorson called for any further business - there being no further business, the meeting was adjourned by.

Diane M. Halvorson, RPhTech.
President

Gary W. Dewhirst, R.Ph.
Senior Member

Member
Bonnie J. Thom, R.Ph.

Member
Gayle D. Ziegler, R.Ph.

Member
Laurel A. Haroldson, R.Ph

Member
Shane R. Wendel, R.Ph.

Member
Fran Gronberg

Assistant Executive Director
Mark J. Hardy, PharmD

Executive Director
Howard C. Anderson, Jr, R.Ph.