

COVID-19 SCREENING IN THE COMMUNITY PHARMACY: PREPARATION

1. Contact Mark Hardy and notify him of your intent to start testing for COVID-19.
 - a. mhardy@ndboard.pharmacy
2. Set up an account with the North Dakota State Microbiology Lab.
 - a. Please contact the lab at 701-328-6272. Ask for Scott Sanden or email Scott at scottsanden@nd.gov
 - b. Your account is assigned a unique three-letter Facility Code
 - c. You will need a personal pharmacist NPI number when registering for a lab account
 - d. Request that all positive COVID-19 results be contacted by the NDDoH
3. Connect with a local courier service if not in the Bismarck/Mandan area
 - a. A courier service is available from several cities, please see the [map](#) for sites and times available. Connect with a local health care system delivery route if available.
 - b. If your location does not have a courier pick-up, samples can be overnight shipped on ice through Fed Ex.
4. Contact your local health department for N95 mask fitting. Anyone who is collecting a specimen or within 6 feet of specimen collection should be fitted for an N95 mask.
 - a. **Use of N95 respirator requires fit testing. Contact your local health department to be fit tested.**
 - i. <https://www.ndhealth.gov/localhd/>
5. Order Personal Protective Equipment and supplies
 - a. The North Dakota Department of Health, Medical Cache supplements (does not replace) supplies and equipment that health care professionals and first responders need to wear and use to stay safe from contracting COVID-19 when caring for or encountering people who may have COVID-19.
 - b. Required PPE includes: N-95 respirator masks, surgical masks, surgical isolation gowns, eye and facial protection and gloves.
 - c. Available supplies can be requested through the following link: <http://hanassets.nd.gov/covid-19-available-PPE>
 - i. In the NOTES section of the order, indicate the date that PPE is needed.
 - d. Additional supplies
 - i. Hand sanitizer
 - ii. Disinfectant if cleaning the room
 - iii. Tongue depressor
 - iv. Facial tissues
6. Order sample collection kits
 - a. Place online test kits or lab supplies orders for routine testing at <http://www.ndhealth.gov/microlab/Lab/>.
 - b. Limit routine test kit orders to 20 per week or no more than 100 at a time. Indicate in the comments how the kits will be delivered or picked up.
7. Determine dates/times for collection.

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- a. Attempt to have an appointment-based model to save on PPE
 - i. Example: Wednesdays 8-9 a.m.
 - ii. Appointments should be close together. It takes less than 1 minute to collect the sample.
8. Determine how to screen patients to ensure they are asymptomatic
 - a. Can use the example Screening Form
9. Determine payment method and cost to patients
10. Ensure you are educated on proper usage of PPE and sample collection
 - a. Elizabeth Skoy from NDSU School of Pharmacy can meet with you virtually. Please contact her at Elizabeth.Skoy@ndsu.edu
11. Advertise
 - a. Have your pharmacy listed as a site where they can get a COVID-19 test
 - i. Nicole Peski, the NDDoH PIO (Public Information Officer) at 701-328-4619 or npeske@nd.gov
 - ii. Provide your pharmacy name, address, phone number and website (if applicable)
 - b. Social media
 - c. Bag stuffers