

TO: ALL CANDIDATES FOR EXAMINATION/LICENSURE AS PHARMACISTS

FROM: HOWARD C. ANDERSON, Jr., R.Ph.,
EXECUTIVE DIRECTOR

RE: NORTH DAKOTA PHARMACIST LICENSURE EXAMINATIONS

All candidates for licensure by examination in North Dakota **MUST** notify the Board in writing of their intent fifteen days before the scheduled exam. This does not mean send it postmarked *around* 15 days—it **must** be at the Board office 15 days before the exam. You should indicate your intent by filling out the “Application for Licensure by Examination” which can be printed off our website at www.nodakpharmacy.com. This form must be printed legibly or typed. It can be typed directly on the form located on the website and printed if you so choose.

The first page of the Application for Examination can be used as your notification, and you can follow up with the second page, which certifies graduation as it becomes available. Just know that it must be in the Board Office and in your file three days prior to the examination date.

Along with the photo and application, please submit one check for \$125.00 { \$100 for the exam & \$25 for your original license} payable to: “ND State Board of Pharmacy”. This is for the exam and the original certificate. This is completely separate from your payment to NABP for the NAPLEX or MPJE. Also, with the application please include a recent photograph that is approximately 2 x 3 inches in size for identification purposes.

The North Dakota Board Examination consists of three parts: errors & omissions, orals and an operative examination. You are also required to take the NAPLEX and MPJE administered by the National Association of Boards of Pharmacy.

All candidates who have indicated by their intention to take the above mentioned examination will be **MAILED** their specific examination schedule for errors & omissions and orals as well as their lab section for the operative exam by 15 days before the exam. **PLEASE** indicate on the application the address that should be utilized to deliver the examination schedule. There will not be time for it to be forwarded around looking for you.

On the day of the examination, you **MUST** present your portfolio and the completed and notarized “Affidavit/Progress Report”. This affidavit must be signed, notarized and submitted *even* if you do not intend to take the North Dakota Board Exam. This is necessary for us to certify your graduation and eligibility for licensure exams to another State Board of Pharmacy. The portfolio is also required and must be turned in whether or not you plan to take the North Dakota Boards.

In order to have your externship hours certified to another state, the Board of Pharmacy **must** have on file a *signed* statement in writing indicating to which state you want the hours certified. In addition, you **must** include with this statement a *fee of \$20.00 per state*.

Please dress appropriately for the examination including a lab jacket. Also, bring to the examination any reference text(s) you prefer for the operative examination.

NAPLEX AND MPJE INFORMATION

- ALL NAPLEX and MPJE applications **MUST BE DONE ONLINE** at www.nabp.net —they will verify your eligibility with the Board of Pharmacy.
- You should complete:
 - ONE NAPLEX application listing your PRIMARY STATE – and states for score transfer
 - MPJE application for EACH STATE you are taking boards in

- You ARE NOT eligible to take the NAPLEX or MPJE examinations until AFTER you have graduated—
NO EXCEPTIONS!!

North Dakota is currently a state that has your NAPLEX and MPJE Exam scores available online within seven business days of completing the exam. The link is:

<http://www.nabp.net/programs/examination/naplex/naplex-and-mpje-score-results/>

NORTH DAKOTA'S SECTION OF THE EXAMINATION PROTOCOLS

1. The North Dakota Practical Examination, which consists of: [Applications for Examination are on www.nodakpharmacy.com – left hand side, applications & forms] This Application should be in the Board Office at least fifteen days prior to the examination date.
 - a. A patient scenario with a recognized disease state and a medication profile. The licensure candidate is asked to review the profile and medications, to make suggestions to a Board Member relative to modifications in the patient's medication regime and to compound one prescription prescribed for this patient.
 - b. An Errors and Omissions Examination consisting of 20 questions. The licensure candidate looks at the original prescription and the filled prescription bottle. The licensure candidate is asked to identify if there is Prescription Error; Label Error; Drug Error; Packaging Error or No Error. There is 20 minutes allowed for this section.
 - c. An Oral Examination that consists of three or four licensure candidates at a time with two Board Members at a time. Each Board Member asks each licensure candidate one or two questions, which are answered orally. There is no specific studying necessary for this exam, as the Board Members can ask any question.

This examination is given over one day in January or two days in May, depending upon how many candidates have registered.

Typically, an Orientation begins at 8:00 AM on the first day. Laboratory Sections of six to eight candidates each are scheduled at 60 minute intervals through out the day, while other candidates are taking their Errors and Omissions Exam. On the second day, the Oral Examinations are scheduled in groups of three or four students rotating on a 3 x 20 minute schedule.

Specific Examination Schedules will be provided to each Candidate who files an Application for Examination with the Board Office once the registration deadline has passed, so the schedule can be prepared.

If you have any further questions on the examination protocol, kindly contact the Board Office at: 1-701-328-9535 or by e-mail at ndboph2@btinet.net or ndboph@btinet.net.

BEST OF LUCK IN THE EXAMINATIONS AND LICENSURE PROCESS!